Sharing additional data from a school with Summit Learning in Clever

- 1. Log into your district Clever Account at https://schools.clever.com/.
- 2. On your Dashboard, click Summit Learning Platform. Make sure that you are sharing by school.

≡	Menu		<u>Clever • • • • • • • • • • • • • • • • • • •</u>			Dashboard Portal		
	Home		A Sync Out of Date		Instant Login			
	Portal	>	Your authorized applications may have outdated student start another sync to refresh your data. Last Sync	rosters. Please View Report	Logins Last 7 Days	View Metrics Visit Portal ${\mathscr S}$		
	Applications	>	9 months ago					
2	Support Tools	>	Applications	Logins last 7 days	Sharing =	Next step :		
	Sync	>	Name -	Logins last 7 days -	Sharing +	Next step		
	Settings	>	DEV Summit Basecamp	Students Teachers	Sharing by school	Download login instructions		
lolo	Admin		Summit Learning Platform	Rosters only	Sharing by school			
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3. On the next page, click Data Sharing.

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4	Sur	Summit Learning Platform					Delete Application
	Overview	Data Validation Data Sharing	Instant Login				
× >	Sharin	ig by Schools Change			Save		
@ >	Select s			Changes			
	Sharing '	1/239 schools					
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- 4. Select the name of the school that is joining the Summit Learning Program and click Save Changes.
- 5. Click to the **Overview** tab. Verify that you are sharing the following information with Summit Learning. It's okay if you share extra information.
 - a. For students:
 - i. First name
 - ii. Last name
 - iii. Google Apps for Education email address
 - iv. Grade level
 - b. For teachers:
 - i. First name
 - ii. Last name
 - iii. Google Apps for Education email address
 - c. For sections:
 - i. Section Name
 - ii. School
 - iii. Course Number (ex: M101) strongly recommended